

LE MERIDIEN SAIGON RESERVATION FORM

Green Dragon International Logistic meeting – 01-05 October 2018

Please return the completed form by to our Reservation Department and enjoy the special delegate rates for this conference:

RESERVATION DEPARTMENT

T +84 8 6263 6688 | F +84 8 3823 1906 (secured fax line)

Email: lemeridien.saigon@lemeridien.com

Le MERIDIEN

PLEASE RESERVE A ROOM FOR THE FOLLOWING GUEST(S):

PREMIER CLASSIC CITY VIEW <input type="checkbox"/> Single occupancy, inclusive of 01 buffet breakfast and internet connection <input type="checkbox"/> Double occupancy, inclusive of 02 buffet breakfast(s) and internet connection(s)	<input type="checkbox"/> VND 2,990,000++/room/night (~US\$130++) ++ per room per night
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GUEST PARTICULARS (PLEASE FILL OUT THE PARTICULARS AS BELOW)

Guest name: MR / MS / MRS / DR / PROF (Please underline surname)		Booking date:
Sharer name: MR / MS / MRS / DR / PROF (Please underline surname)		
Arrival date:	Arrival flight + time:	
Departure date:	Departure flight + time:	
Telephone (including country code):	Email address:	

CREDIT CARD DETAILS TO GUARANTEE FOR THIS BOOKING

Card type:
Card number:
Expiry date:
Card holder name:
Signature:.....
Please scan both side of credit card and fax together with this booking form to our secured fax line 84 3823 1906

AIRPORT PICK UP AND/OR DROP OFF (PLEASE CHECK THE SERVICE REQUIRED)

Hotel Car/Van required:

- Luxury Sedan (up to 2 guests) at VND1.600.000net per car per way
- Minivan at VND 1,600,000net per van per way

TERMS + CONDITIONS:

1. Any cancellation before..... will be applied 01 night charge
Any cancellation from onwards will be applied full charge
2. All incidental services will be settled upon check out.
3. All of Le Méridien Saigon rooms are non-smoking. A cleaning fee of VND4.000.000nett will be imposed on guests if smoking in room.
4. The check in time is 15:00 and check out time is 12:00. Early check-in and late check-out request will be subject to room availability and additional charges upon the time of request.
5. Please be advised that in an attempt to minimise credit card frauds, the hotel requires all transactions by any type of corporate and commercial cards to verify charges by presenting the original card to front desk at check in.
6. All **++** rates are in VND and subject to 5% service charge and then 10% government tax.
7. All **nett** rates are in VND and inclusive of 5% service charge and then 10% government tax.

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